



# Corning Incorporated U.S. Hourly Hiring Process At-a-Glance

*Depending on the type of position, the hiring process may vary*



Create Your Profile

Visit [www.corning.com/careers](http://www.corning.com/careers) to learn about job opportunities at Corning. Creating a profile will make it easier for you to complete your job application once you decide to apply for a position. **You cannot be considered for a position without creating a profile and applying to the job online.**



Apply For A Job

When you see a job that you feel would be a good fit, you need to complete your online application. This process should take you approx. 10-15 minutes. You will receive an email confirmation immediately after applying.



Application Prescreening

No that you've applied, your application will be reviewed by our recruiting team. If you meet the minimum qualifications, you will be placed on a list to invite to an upcoming test session.

Corning receives a high volume of applications daily, so hopefully you can understand that it can be difficult to personally connect with each candidate. But we wish we could! Notifications may come in the form of a system generated email. If you have questions or concerns, we invite you to contact us at [HourlyREC@corning.com](mailto:HourlyREC@corning.com).



Test Session

Your invitation to test will be sent via email. We ask that you confirm that you are available during that testing date. You will find out results of the tests within 2 weeks and next steps.



In-Person Interviews

Interviews will begin after all tests have been completed and graded. You will be emailed by a member of the recruiting team with a date and time for your interview. If there is any special preparation, you will be informed ahead of time.



Successful Candidate Pool

After all interviews have been completed, the hiring team will make a decision on your candidacy. If selected, you will receive an offer to pool. If you accept, you are required to sign and complete the offer to pool letter to complete your acceptance. You may sit in the offer to pool stage for a lengthy amount of time, until the opportunity to start.



Drug, Background and Physical Screening

Now that you have decided to become part of the Corning family, you will be required to complete drug, background, and physical screening checks. We ask that you complete these necessary pieces as quickly as possible.



Preparing to Start

Congratulations! You have reached the final step in our hiring process, and we're happy to have you on board. Once you have been cleared for employment, a member of our team will confirm your start date. You may be required to fill out additional information. Welcome to Corning!